



## MOTHER TERESA SCHOOL HARRISON

### 'Bring Your Own Device' Policy

#### Rationale

Mother Teresa School values the importance of technology in assisting students with their learning. The promotion of technology is fundamental to the school's educational philosophies.

By implementing Bring Your Own Device (BYOD), Mother Teresa School will assist students in developing digital literacy, fluency and citizenship. It should empower students and give them direct involvement in the way they use technology in their learning.

#### Objectives

1. To encourage the bringing of an Apple tablet to school by all students in Years 5 and 6. This could be an iPad or iPad Mini version of the tablet.
2. To provide a safe environment in which students can achieve Objective 1
3. To ensure a minimum standard of device compatibility
4. To enable students to use technology to enhance their learning
5. To provide the opportunity for teachers to continue to tailor lesson delivery so that students can use their devices in class

#### Actions

##### *Students and Parents/Caregivers*

- Students may bring their Apple iPad to school and may access the school's BYOD Wi-Fi network.
- It is recommended that the device meets the specifications as outlined by the school, including but not limited to:
  - Have enough storage to install the selected applications;
  - Be Wi-Fi capable;
  - Ensure accidental damage is minimised through being secured in protective casing.
- The device will need to be equipped with iPad apps outlined by the school.
- Students are responsible for the care and maintenance of their devices, including data protection and battery charging.
- Parents are encouraged to investigate and ensure adequate insurance for any device brought to school.
- Prior to bringing their device for the first time, students and their parent/caregiver must read and sign the BYOD User Agreement which sets out the responsibilities and expectations relating to the use of personal devices at school.
- Students must follow teachers' directions as to the appropriate use of their devices in class.
- Students are not to use their device at school outside of class times, including before school, during lunch times, during recess, during wet weather playtimes, after school or during car line.

- Students will protect their devices by contacting their teacher/administrator about any security problems they may encounter.
- Students are responsible for securing their iPads within their classroom when the devices are not in use to help protect their work and information.
- Students will report any damages that may occur to their teacher immediately so that the teacher may investigate and inform the administration and parents of the student(s) regarding the circumstances.
- If students leave their iPad at home, they are responsible for completing tasks as if they had their iPad present.
- Make sure the device is clearly labeled with the student's name and that they have also recorded the serial number of the device.

#### *Teachers*

- Teachers should encourage and facilitate the use of students' devices in their classrooms where they deem appropriate. Use of students' own devices in class is, however, at the sole discretion of the teacher.
- Teachers will encourage the use of student devices as tools for learning, keeping in mind that the Australian Department of Health recommends screen time for primary school children should be limited to a maximum of 2 hours per day.
- Teachers of the BYOD program will teach students about online safety and being responsible digital citizens.

#### *Mother Teresa School*

- The school will provide a wireless network with filtered internet connection at no cost to students enrolled in the school.
- The school will not accept any liability for the theft, damage or loss of any student's device at school or in transit to school. Students who bring their own devices onto school sites, do so at their own risk.
- The school will provide limited technical support for devices, for example, connecting to the school's network and internet. Due to the device being owned by the student and family, all other technical support and warranty issues will need to be sourced by the student's family from an external source.
- The school will maintain a BYOD Policy to ensure all students in Year 5 and 6 have access to computing resources.
  - The school will provide a Personal Electronic Device Acceptable Use Agreement to list the responsibilities and expectations of each student and their families.
- The school will ensure a copy of the Agreement is signed by each student and their parent/caregiver.
- The school will publish a device specification that outlines the requirements of the BYOD Program devices, including but not limited to:
  - Form
  - Physical dimensions
  - Network connectivity
  - Operating system

- From 2017 the school will purchase and deploy apps to student iPads via Mobile Device Management system, Airwatch.
- The school will publish information about required apps for use by students at school.
- The school will provide a wireless network with filtered internet connection to which students may connect their iPad.
- While the school expects all students in Years 5 and 6 to bring in their own device we have the capacity to support families who are unable to provide an iPad for their child due to financial constraints.
- The school will not purchase a device to assign to students or make a device available for overnight loan or permanent loan. In the event of a personal device substitution of a personal device the school will consider options including:
  - Loan of a school iPad or laptop for a particular day.
  - Recurrent daily loan of a school iPad or laptop.
- The school will educate students, staff and parents on safety guidelines for duration of use, posture, rest periods, stretching, noise and other environmental hazards.
- The school will ensure that staff will carefully select online content for students to use and at times allow students to create accounts to log on to appropriate educational resource sites with permission. E.g. Edmodo

### *Outside School Hours Care*

Kids Biz OSHC will facilitate access to the BYOD program in after school care through their Electronics Policy. The Electronics Policy will complement and support this Mother Teresa School BYOD Policy whilst adhering to the ACT and federal childcare legislation. The Kids Biz OSHC Policy will also meet requirements under the National Quality Framework for Early Childhood Education and Care in accordance with ACT child care licensing requirements.

### Overview of the Kids Biz OSHC Electronics Policy

Children in Years 5 and 6 children, attending the Kids Biz OSHC service, will have access to their devices each afternoon during the homework club period (approximately 3:30pm-4:15pm). The use of their device will be conditional, subject to parent/guardian consent and managed through an opt-in process. Access to content not allowed under this policy, with the exception of child appropriate games, will not be allowed under the Kids Biz OSHC Electronics Policy. Access to devices will not be available during before school care.

The full Kids Biz OSHC Electronics Policy can be accessed in person at the program during operating hours or requested via email by contacting [kidsbizoshc@gmail.com](mailto:kidsbizoshc@gmail.com).

Where the school has reasonable grounds to suspect that a device contains data which breaches the BYOD Agreement, they may confiscate the device for the purpose of confirming the existence of the material. Depending on the nature of the material involved, further action may be taken including school disciplinary action or referral to the police.